

BACK TO SCHOOL BOOKLET

2024/2025



- SCHOLARSHIPS
- REGISTRATION
- HOUSING
- STUDENT LIFE
- STUDENT RIGHTS
- EXAMS
- RETAKES



contact@cste68.fr



cste68.fr



CSTE, THE STUDENT SYNDICATE FOR THE STUDENTS BY THE STUDENTS

WHO ARE WE ?

The **CSTE** or **Communauté Solidaire des Terres de l'Est** is a **student union**, distinguished and independent from the institutions. We are not a service of the University or the Crous. The CSTE is composed exclusively of and by students; all are volunteers. Our mission is to **represent, accompany, defend, and inform** all the students of the department, either from the University, Praxis, the Hear, in IFSI, in high-school or any other establishment.

Throughout the year, we engage ourselves with the tools we have in our hands in order to defend the greatest conditions for the current and future students.

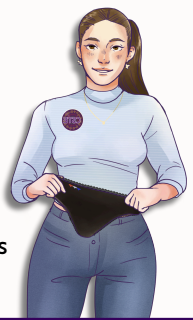
OUR PROJECT



The CSTE defends a model of a solidary society, inclusion and democracy. In this regard, we fight for a free University, able to welcome the youth without selection, and to emancipate our generation, for a University that tolerates neither discrimination nor sexist and sexual violence in its midst. Therefore, the CSTE fights all year long in counsels with our elected from the list "L'Alternative Écolo et Solidaire" and outside, in social movements and through our solidary field actions.

OUR FIELD ACTIONS

- Free and without conditions **food distributions** of dry products and organic vegetables supplied from local market gardeners.
- **Free period underwear distributions** to fight period poverty and taboo.
- **Festive and solidarity events** to let everyone create links with minimal spending and without endangering yourself (Safe Team).
- Regular **permanence** on campus to accompany and inform the students about their rights.



A WORD FROM THE PRESIDENT

Welcome in Higher Education,

Either through this booklet, our action or by encountering you in the hallways, our first priority is to guide and accompany you. But the CSTE is more than that, it's also a place for exchanging, training, sharing and lastly to organize students in forming a shield against the liberal and reactionary attacks.

Enjoy your year to engage yourself, because University is not only about courses. It is also the chance to develop your critical thinking by engaging and opening to others. Join us to acquire new rights in order to tackle the problem at its root!

*Manon DENIZOT
President of the CSTE*



HOW TO JOIN US



You can join us starting at 3€, no matter your cursus or your availability. The membership can be done physically or online (on our web site cste68.fr or with the **QR code** at the end of the booklet).

CONTENTS

3 FREQUENTLY ASKED QUESTIONS THE BASICS

STUDENT CARD



EATING



ADDITIONAL COSTS



TRANSPORTS



MOVE IN & MOVE OUT



REORIENTATION



INTERNATIONAL STUDENTS

P PARKINGS

5 FINANCIAL AIDS AND PRECARIOUSNESS QUESTIONS



SCOLARSHIP



1€ MEALS



EMERGENCY AIDS



SPECIFIC ANUAL AID

SCHOLARSHIP UPDATES



LABOUR RIGHTS



MOBILITY AIDS



INSCRIPTION FEES REIMBURSEMENT



7 FINANCIAL AIDS FOR HOUSING



PERSONALIZED HOUSING AID (APL)



APPRENTICE HOUSING AID



CROUS LODGING



VISALE DEPOSIT



ACCOMPAGNEMENT WITH HOUSING RIGHTS

8 UNI LIFE CULTURE, SPORTS, ETC

CULTURE CARD



THE BVE



THE CLOUS



PASS SPORT



SUAPS



SUAC

CULTURE



JEUN'EST

9 HEALTH AT UNI BECAUSE HEALTH HAS A COST



HEALTH SERVICE (SSE/SUMPPS)



DISABILITY ACCOMMODATIONS



PSY HEALTH PSY CHEQUES

SOCIAL SECURITY



SUPPLEMENTAL HEALTH INSURANCE



SOLIDARY SUPPLEMENTAL HEALTH INSURANCE



11 DISCRIMINATIONS & VIOLENCES TRIGGER WARNING

LISTENING CELL



RED ZONE



SPECIALIZED ASSOCIATIONS



EQUALITY REFERENTS



SEXISTS AND SEXUAL VIOLENCES



EQUALITY AND DIVERSITY MISSION



HARASSEMENT



DISCRIMINATION

13 TRAINING AT THE UNIVERSITY THE BASICS



UNIVERSITY SYSTEM



UE-LIBRE



EXAMS



COMPENSATION



RE-TAKE

FREQUENTLY ASKED QUESTIONS

WHAT DOES MY STUDENT CARD DO?

- It is your **means of payment** in the CROUS's catering areas (Cafèt', Restaurant Universitaire, Crous&Go'), for vending machines or for the printers.
- Your **campus pass is** your identification means during exams. You will need it to enter in some areas such as the Learning Center or the Maison de l'Étudiant.
- It is also your **culture card** that works with a small sticker on it, which allows you to benefit of a lot of offers on culture all around Alsace.

No need to worry, it will be given to you at the beginning of the year. In the mean time, you can download the Izly application to pay for the different services.

If lost, you can ask for a new card. It will cost you 10 euros.

HOW TO EAT WITHOUT GOING BROKE ?

- **The University Restaurants (UR):** You will find there complete meals (appetizer, meal, dessert) for 3.30€ (non-scholarship) or 1€ for those who are allowed to.

There are 3 UR in the department, at the Illberg Campus, at the Mulhouse IUT and at the Colmar's Grillenbreit.

- **The Cafet':** You will find either student priced menus (sandwiches, desserts, drinks) or outside this criteria containing sandwiches, pasta boxes, desserts and drinks.

There are 4 Cafet' in the departement, 2 on Illberg (at the Learning Center and on ground floor of the RU), 1 at the UR of Grillenbreit et 1 at the IUT of Mulhouse.

- **Crous&Go':** You can order a meal and get it the next day, in a lunchbox of the CROUS (be aware that you will have to pay for it for the first order). To use this service you will have to create a Crous&Go' account and link it with your Izly account.

strasbourg.crousandgo.fr

The pick-up points are at the UR and at the Learning Center of Illberg, at the UR of the Grillenbreit, and also at the Fonderie campus.

- There are food places that are affiliated with the Crous, this way you can eat there for minimal Crous prices (3.30€ or 1€) : the Jean Mermoz highschool at Saint-Louis and the Blaise Pascal highschool at Colmar.

In these food places you can only pay with Izly (student card or with the mobile app), except in the Cafet' where you can pay by credit card.

The CROUS food places are open to all the students, even outside of UHA, even on another campus.

ADDITIONAL COSTS, DO I HAVE TO PAY THEM ?

No, the additional costs are costs which are **optional**. They can be paid either when you register or at the beginning of the year. They allow you to have printing credits, access to certain equipments, courses, or even rooms at a specified time. These fees are **optional** and different for each component (IUT, faculty, school), some simply do not have them -like the FSESJ).

3

The CSTE fights to dismiss the additional costs, sometimes used to increase registration fees. They also create differences between students who can afford them and the others who don't.



ALL THE BASIC QUESTIONS ABOUT LIFE AT UNIVERSITY

I NEED TO MOVE, DO I HAVE TO SELL MY KIDNEY ?!

"Fluo jeune" card: 1€ for those under 26 years old (20€ otherwise) **-50% on all TER/Bus Fluo Grand Est**

"Jeune" Card: 49€ (often on sale at -50%, black-friday, back to schole) **-25% on all trips**

Transport Soléa (Mulhouse) -26 y/o rate: 21€/month, 199€/year

VéloCité (Mulhouse) : 1€50/month + (free for-30min trips, 0,5€ every additional 30min)

Transport Trace (Colmar) 5-25 y/o rate: 17€/month, 170€/year

Carte simplicité: (free) allows you to use a weekly or monthly TER subscription combined with the bus/tram. The price depends on the chosen options, available on the "SNCF Connect" app.

CAN I PARK MY CAR FOR FREE ON THE CAMPUS ?

Most of the campuses include free parking near them. For some, like the IUT of Mulhouse, you will need to fill in a document that you can get during the year. Others, like at Fonderie, have no free parking spaces. For Mulhouse, you can subscribe to a three-monthly solution to park easily around your campus.

mulhouse.fr/bouger-sortir/stationnement/stationnement-etudiants/

EVENTUALLY, I WANT TO REORIENT MYSELF, HOW DO I DO ?

You can take an appointment with the SIO (Information and Orientation Service) to talk about it. The SIO (sio@uha.fr) is also here to:

- support you in your search for work-study contract or internship.
- inform you on your study continuation.
- support you to prepare your job interviews, write your resumes or cover letters.
- support you if you are self-employed.

I AM AN INTERNATIONAL STUDENT, I AM IN STRUGGLE, WHO DO I SPEAK TO ?

You can talk to the "Bureau de la vie Etudiante" who is in charge for assisting international students.

E-mail: bve@uha.fr

On site: Maison de l'Étudiant, first floor, Campus Illberg (Mulhouse), or by appointment at Colmar after contacting them by e-mail.

I AM A STUDENT, EMPLOYEE, PARENT, PREGNANT OR OTHER, DO I HAVE THE RIGHT TO ACCOMMODATIONS?

At the University, there is what is called the RSE (special study regime). These make it possible to adapt training for people who need it: employed students (from 10 a.m. during working weekdays), parent or pregnant students, high-level athletes, artists, people with disabilities, reservists, committed students, etc.

In this context, you can see with your course manager for adjustments on the rules of attendance, grading methods (moving from continuous to final assessment), etc.

FINANCIAL AIDS

ZOOM ON THE SCHOLARSHIPS **1 OUT OF 2** students

*faced difficulties to eat in 2023
in the Grand Est region*

SCHOLARSHIPS BASED ON SOCIAL CRITERIA :

Accessible for all french students (and, under certain conditions, foreigners) in initial formation, they are managed by the CROUS (or the Grand Est region for health & social formation). The scholarship is generally paid monthly over 10 months (from september to june).

Scholarship recipients are exempt from some registration fees, payment of the CVEC student tax and have access to the €1 meal in CROUS restaurants.

→ **Online application** (Dossier Social Etudiant) can be done on the website messervices.etudiant.gouv.fr or boursesanitaireetsociale.grandest.fr (**before the 30 september**)

→ **Criteria to obtain the scholarship based on social criteria :**

- Income of the legal guardian(s) (the direct income of the student, whether poor or rich, has no impact on obtaining the scholarship)
- The distance between the place of study and the family home
- The number of siblings studying in Higher Education

→ **The impact of repeating a year on the scholarship :**

- You automatically have 7 years at the scholarship
- 5 maximum on licence (2 in L1, so if you repeat a year you keep the scholarship). In case of tripling you lose it, but you get it back if you go to L2.
- 3 maximum in master

If you spend 5 years of scholarship in a license, you only have 2 years left in a master's degree

In the case of disability, the criteria are different, check with the Mission Handicap.

ANNUAL SPECIFIC AID

45% of scholarship holders have less than 220 € of scholarship per month.

Accessible to students in difficulty who do not meet the criteria of the scholarship but who meet the nationality criteria of the scholarship based on social criteria. It helps in the case of family breakdown, financial independence from your parents, resumption of studies or other special situations and gives the same rights as the scholarship.

The procedure must be carried out with a CROUS social worker.

You can obtain a **repayment** of your **registration fees**, depending on your institution, and of your **CVEC**.

Ask your central scholar service or on cvec.etudiant.gouv.fr

5

You can make an appointment with a social worker from the CROUS or the UHA from the platform mesrdv.etudiant.gouv.fr by selecting "CROUS de Strasbourg" and "service social". The link is directly available via the **QR code** at the end of the booklet.

BECAUSE IT IS NOT NORMAL TO BE IN THE RED EACH MONTH

MOBILITY AIDE

Parcoursup : If you were a scholarship holder in high school and you went to another academic region for your first year because of Parcoursup, you are entitled to **500 €**.

Monmaster : For the first year of the master's degree, if you are a scholarship holder and went to another academic region, you are entitled to **1000 €**.

→ **Get information here:** messervices.etudiant.gouv.fr rubric "aide à la mobilité parcoursup" or "aide à la mobilité master")

(NON-)SCHOLARSHIP HOLDER AND STILL PRECARIOUS?

THE MEALS FOR 1€:

This aid is available to all students in precarious situations (including non-scholarship holders). Up to 2 meals per day, you can enjoy it in the University Restaurants on the UHA's campuses Illberg (Mulhouse), Collines (Mulhouse) and Grillenbreit (Colmar), cafeterias as well as takeaway via the Crous & Go platform on campus Illberg, Fonderie (Mulhouse) and Grillenbreit.

The procedures are to be done on the platform epa.lescrous.fr or **with a social assistant.**

However, if you have a regional scholarship Santé & Sociale, it is necessary to send your scholarship notification to the CROUS so that you benefit from the 1€.



SPECIFIC PUNCTUAL AID

It is accessible to all students under 35 years old (no age limit for recognised students with disabilities) without nationality criteria. This is an aid, which its amount may vary, to help you in case of occasional difficulty (housing, equipment, study material, ...). It is given in one go.

The procedure must be carried out with a CROUS social worker.

REPAYMENT OF REGISTRATION FEES

You can apply for a refund/waiver of your registration fees at the l'UHA at the start of the school year between september and november 2024 with the exemption committee, at title of the year 2024-2025.

The procedure must be carried out with a CROUS social worker.

ARE YOU AN EMPLOYEE, A WORK-STUDY STUDENT, AN INTERN, AND YOU NEED SUPPORT ON EMPLOYMENT LAW?

In case of difficulty, abuse of power, harassment, or simply questions relating to employment law, do not hesitate to contact a local professional union:

MULHOUSE

address : 4 rue du pommier
phone : 09 83 85 01 63
e-mail : cgt.mulhouse@wanadoo.fr

COLMAR

address : 13 rue Turenne
phone : 03 89 41 28 79
e-mail : cgt-colmar@wanadoo.fr

HÔTELLERIE-TOURISME

RESTAURATION
phone : 07 69 75 90 62
e-mail : hcr68cgt@gmail.com



We regularly organise distributions of food, basic necessities, etc., without conditions.

Remember to follow us to be able to take advantage of them or to help us organise them.

6

HOUSING ASSISTANCE

A decent home is **VITAL** to succeed in your studies

TO DECREASE THE RENT BURDEN

PERSONNALISED HOUSING ASSISTANCE (APL)

The Personalized Housing Assistance (l'Aide Personnalisée au Logement or APL in French) is a benefit delivered by the "Caisse d'Allocations Familiales (CAF)", accessible for all students in order to pay your rent when you do not live in your parents house, not matter their financial situation.

To make an application (and simulate the amount of money you can get), **log onto the CAF website** : caf.fr

VISALE GUARANTEE

The VISALE guarantee is an assistance provided by "Action Logement" (financed et managed by companies) that can advance the guarantee deposit and act as your guarantor.

You can make an application on : visale.fr

MOBILI-JEUNE : HOUSING ASSISTANCE FOR WORK-STUDY STUDENTS

This is an aid managed by Action Logement for work-study students in the private sector to help finance housing. The amount of the aid is from €10 to €100 per month.

You must apply annually on mobilijeune.actionlogement.fr.

A HASSLE WITH YOUR ACCOMMODATION ? LE DAL

The right to housing (**DAL: Droit Au Logement**) is an association dedicated to defending the fundamental right to housing for all, especially for people in precarious situations, such as students. The DAL accompanies precarious students by supporting them in the face of threats of eviction, by helping them to find accommodation **decent and affordable**, and guiding them through their administrative and legal procedures.

droitaulogement@dal68.fr

IN MULHOUSE, THE CROUS HOUSING IN THE HAUT-RHIN

LOCATED ON THE ILLBERG CAMPUS, RENTS FROM 270€ TO 482€

The main assignment phases have already been completed (they took place in june) but vacant housing is being made available all year round.

Available accommodation is posted online on mondays and thursdays at 2pm on the platform **trouverunlogement.lescrous.fr**.

If you want to keep your home for several years, it is possible: you will have to apply for renewal with the CROUS in March and April.

7

If necessary, do not hesitate to contact **the CROUS Student Vice-President** in case of problems with accommodation, scholarships or the CROUS restauration : mathieu.belleguelle@crous-strasbourg.fr

CULTURE, SPORT AND STUDENT LIFE

Have a student **LIFE** outside classes

ENJOY WITHOUT GOING BANKRUPT

CULTURE CARD

It's free for students who paid the CVEC (or who have been exempted), including in the form of the student card (UHA/Unistra/Hear), or charged for 7€ for other students.

It gives you access to reduced prices for shows, festivals, movie theaters for 4€ in Cernay (Espace Grün) and in Thann (Relais Culturel Pierre Schielé) and for 3€ in Mulhouse (Cinéma Bel Air and on Mondays and Thursdays at the Palace). It also offers free entries in 26 museums in Alsace.

Go to the website for more information carte-culture.org

In case of a problem you can contact the SUAC service of the UHA by email culture@uha.fr or **at the Maison de l'Étudiant**, on the ground floor, on the Illberg campus in Mulhouse.

BUREAU DE LA VIE ÉTUDIANTE (BVE)

The BVE supports student associations, organizes outings off campus (Christmas market, go-karting, etc.) and events on campus (ginguette, fancy dress parties). Keep up to date on insta : [@bve.uha](https://www.instagram.com/bve.uha).

LE CLOUS

The CLOUS (among all its other missions) offers free activities open to all students, not just those of the University. You can find laser game evenings, cooking workshops or ice rink evenings.

Their insta : [@vie_etudiante_68](https://www.instagram.com/vie_etudiante_68).

PASS SPORT

This is a €50 aid in the form of a QR code for the payment of a sports license in a club or a subscription to certain gyms, for students under 28 years old benefiting from a scholarship (higher education or health & social) or annual aid from the CROUS and is to be used before 31 December 2024.

If you are relevant, **you will receive the Pass Sport by e-mail or SMS. If you are eligible but don't have it already, you can ask for it on** pass.sports.gouv.fr **before October 15th.**

LE SUAPS (SPORTS SERVICE)

You can practice sport for free at the UHA, either via the free UEs, or via free registration (IUT, ...) or personal practice (you must bring your personal equipment).

For more information: suaps@uha.fr or the university gymnasium on the Illberg Campus / Multipurpose room, Grillenbreit Campus in Colmar.

JEUN'EST

A scheme of the Grand Est region for young people up to 29 years old, this virtual card offers discounts and training (first aid, foreign languages, Voltaire project, etc.)

Information and registration are on the website jeunest.fr

52% of students have already given up outings/leisure activities
(Source : COP1 2023)

HEALTH AT UNIVERSITY

KNOW TO WHOM TO TURN

DISABILITY, YOU HAVE THE RIGHT TO ACCOMMODATIONS

Have a disability or a health problem (temporary or permanent)? Contact the **Mission Handicap** in order to benefit from study and/or exam accommodations according to your needs (third time, note-taking, etc.)

Send an e-mail to **accueilhandicap@uha.fr** / On campus : Maison de l'Étudiant, ground floor, Campus Illberg

You don't need to be recognized by the MDPH to have an accommodation (only a certificate) this is also done with the Mission Handicap in several steps:

1. Appointment with the Mission Handicap
2. Appointment with Service Santé to determine the best form of accommodation
3. Communication with the administration for the implementation

The accommodation decision, must be applied, and without being questioned, without the need to explain the reasons to the teaching teams if you do not wish to do so.

If not, please contact us.

SUMPPS (OR SSE) : HEALTH SERVICE

This is the Student Health Service of the University, you will find:

- 1 **general practitioner** (permanence à Mulhouse et à Colmar)
- 2 **nurses** :
 - at Mulhouse : linda.wendling@uha.fr / 03 89 33 64 47
 - at Colmar : isabelle.turquier@uha.fr / 03 89 20 23 44
- 1 **dietician**
- 1 **psychologist** : alexis.boehrer@uha.fr
- 1 **psychiatrist**


You can benefit from :

- Nursing, listening, advice on contraception, screening, general consultation...
- Medical check-up for first-time students from Campus France.
- Consultation with the psychologist, psychiatrist, dietician.
- Yearbook of medical specialists based on specific needs.
- Condoms and pregnancy tests available free of charge.

Make an appointment : contact the nurses by e-mail.

At Mulhouse : Maison de l'Étudiant, Campus Illberg, first floor

At Colmar : Maison de l'Étudiant, Campus Grillenbreit, Building B, first floor

 **40%** of students have already given up on treatment because the appointment times were too long

34% of students have already given up on care for financial reasons



HEALTH : Yes ... health has a PRICE

REDUCE YOUR HEALTHCARE COSTS

PSY HEALTH SCHEME (OR PSY VOUCHER)

36% of students are in psychological distress.

Since July 2024, you can benefit from **12 free sessions** with a psychologist under agreement per academic year via the Santé Psy scheme. (8 sessions previously).

You can check your eligibility on the Santé Psy Étudiant website with your INE number and consult the directory of psychologists for face-to-face or teleconsultation appointments.

SOCIAL SECURITY

Social security allows you to be reimbursed for part of your health costs (general practitioner, dentist, medical prescription,...).

You are automatically attached to it, either to your parents' or individually (procedure possible from the age of 16).

For international students, this is not automatic, it is necessary:

1. Register on <https://etudiant-etranger.ameli.fr/>
2. Submit supporting documents (identity card, residence permit, certificate of schooling,...)
3. Recover your social security number
4. Fill out a form to receive your Carte Vitale

COMPLEMENTARY HEALTH INSURANCE (MUTUAL)

16% of students give up dental care due to lack of means

It covers the remaining social security costs and therefore allows you to pay nothing for certain health costs. There are several offers, make sure you take an offer that covers your needs (current expenses, optical, dental, ...)

AND IF YOU DON'T HAVE THE MEANS, THE COMPLEMENTARY HEALTH SOLIDARITY (CSS):

For all students, it allows them to supplement health insurance reimbursements and allows, depending on income, to have to pay, or little, for general medicine consultations, reusable period protection and certain dental, hearing and visual care. The application must be made with your household or alone if you have a tax return detached from your parents, you receive annual aid from the CROUS or if you have one or more children, on complementaire-sante-solidaire.gouv.fr

SEXUAL HEALTH

For the prescription of contraception and abortion, centers can welcome you free of charge in the Haut-Rhin :

planning-familial.org/fr/le-planning-familial-du-haut-rhin-68/les-centres-ivg-et-contraception-373

Screening IST / VIH : see CeGIDD and AIDES du Haut-Rhin

If you are under 26 years old, you can find free condoms without a prescription in pharmacies. You must present a Carte Vitale, a European Health Insurance Card or an AME Card (State medical aid, which allows people in an irregular situation to access care). You can also find morning-after pills for free in pharmacies, without a prescription.

THE VSS AND DISCRIMINATIONS

NO, IS NO

VSS ? WHAT DOES IT MEAN

VSS, is the acronym for **Sexist and/or Sexual Violence** (Violences Sexistes et/ou Sexuelles in french). Gender-based violence is any act committed against an individual on the basis of his or her gender. This violence has its roots in gender inequalities, abuse of power and certain imposed norms that harm minorities and women.

We define **sexual violence** as any act of a sexual nature committed without the consent of the person.

Consent is a free, explicit, informed, enthusiastic, and specific agreement that is given and can be taken back at any time, without the need for justification. More info on **consentement.info**

The acronym also exists in the form **VSSH** to add the different forms of harassment.

The **VSS** takes different forms and is punishable by law :

- Sexist insult (offence)
- sexist acts (offence, only in the Labour Code)
- cyber-sexism (offence)
- sexual harassment (offence)
- sexual aggression (offence)
- rape (crime)
- etc.



The first month of the University is sometimes referred to as the **"Zone Rouge" (Red Zone)** because of the issues related to sexist and sexual violence. Indeed, among the **9% of students** who declared being victim of VSS from the beginning of their studies, half of the aggression took place during the first year, and **16% during integration events at the beginning of the year.**

The **Safe Team** correspond to designated groups of people, who must remain sober, reachable and alert, ready to intervene at any time to manage any problem of VSS, discrimination, or risky consumption. They must be identifiable before the evening, must be clearly presented and their contacts communicated and accessible. They can also accompany people home.

DISCRIMINATIONS

Discrimination of all kinds can be found at the university. Here, as elsewhere, they have no place. The law recognizes 26 criteria for discrimination, here are a few examples :

Misogyny : Contempt or hostility towards women or people perceived as such.

Racism : Discrimination based on origin, "race" or ethnicity.

LGBTQIA+phobia : Contempt, rejection, or hatred towards a person or group of people because of their real or perceived sexual orientation or gender identity.

Fatphobia : Contempt, hatred or hostility towards people who are overweight or obese, or who do not meet the standards of thinness.

Ableism : Contempt, hatred or hostility towards people with physical or mental disabilities.

FIGHTING VSSH

REACTING AGAINST VSS AND HARACEMENT

LISTENING AND REPORTING UNIT

If you are a victim or witness of sexist or sexual violence, harassment (VSSH) or discrimination in the context of your studies, you can make a report, accompanied by a form to the dedicated listening unit:

signalement.violences@uha.fr

Listening and support are done in a confidential and non-judgmental manner.

There is also an external listening unit, a partner of the University, which you can contact by -email or phone :

accueil.dava@association-appuis.fr / 03.89.56.28.88

The University will not be notified of the seizure.

You can also contact the **equality and diversity students** on your campus to guide you. The reports can concern facts that happened outside the University, during a student party for example.

A report does not initiate any legal proceedings.

Reports are managed at the level of the University or APPUIS. The Equality and Diversity Mission can support you if you wish to file a complaint.



THE EQUALITY AND DIVERSITY MISSION

The Equality and Diversity Mission is made up of students, staff and teachers and aims to raise awareness and prevent SGBV and discrimination through the organisation of various actions or events.

CHANGE OF FIRST NAME

You **can change your first name within the University**, especially for transgender people, without proof and without prior change in the civil status. To do this, you can fill out a form found on the UHA website and send it to the central school: **solarite@uha.fr**

THE OTHER ASSOCIATIONS

CIDFF

Listening and psychological and legal support on VSS in complete confidentiality
contact@cidff68.fr, 03 89 60 45 43
11 Avenue de Rome, 68000 Colmar
9A, rue Schlumberger, 68200 Mulhouse

Solidarité femmes

Addressing violence against women
assoc@solidaritefemme68.fr, 03.89.70.02.21
83 rue Koechlin, 68200 Mulhouse
5A rue de Zurich, 68000 Colmar

Planning familial

Free, anonymous and confidential listening on contraception, sexuality, abortion and violence
Centre d'information et d'écoute de Mulhouse
planningfamilial68@gmail.com, 03 89 42 42 12
20 avenue Kennedy, 68200 Mulhouse

Colm'arc en ciel

Fight against the isolation of LGBTQIA+ people, and the defense of their rights
colmarcenciel@gmail.com
Colmar

FORMATION AT UNIVERSITY

THE BASICS OF THE FORMATIONS :

Attendance is **obligatory** in all types of courses (lectures, tutorials, practical work, exams). If you are absent from the attendance checks, you may be considered to be in **default**. For scholarship students, this could result in the **loss or refund of the scholarship**.

The justified absences may give rise to **substitute tests**, whether in continuous assessment or in final exams. In the first case, contact the teacher to set up the substitution, you will have an invitation to a new test. You have a minimum of **5 days** to justify an absence and **2 days** for work-study students.

Medical evidence from a teleconsultation is accepted.

The following are also taken into account: a summons to a civil service competition or an official exam (e.g. driving licence), a sudden and serious impediment beyond the student's control (accident, illness requiring time off, hospitalisation, death of a loved one, transport strike, orange or red alert due to bad weather, medical appointment with a specialist).

At the end of each semester or year, when you receive your report card, you will find mentions for each block/UE and semester:

- **Admis-e (Admitted)** : You have validated your semester/block, it is acquired. Even if you don't validate the set, you don't need to retake it.
- **Ajourné-e (Postponed)** : You have not reached the average, but if your training allows it, you can compensate according to the rules in force in your training.
- **Défaillant-e (Defaulter)** : You have not respected your obligations of attendance. In general, this directs you towards second sessions if your courses includes them. Otherwise, the year is considered to be over (the blocks/semesters acquired remain acquired even in the event of default). If you think there is an error, do not hesitate to contact your tuition service, the person in charge of the subject or your year. You can also contact us if needed.

You will also be able to see on your results by semester the mention "compensated" for the results of the second semester. This means that you would normally have been postponed but compensated with your results from the first semester.

LES UE LIBRES (FREE UE)

The free UEs are obligatory for all students in bachelor's degree and in some master's courses (check your model). Free UEs are subjects open to all students with a free UE in their model, and can include sport, languages, artistic activities, or professional training. As places are limited, it is advisable to take an interest in them before the start of the selections. Some courses are half-yearly, others annual; Be sure to choose it according to your availability.

For the "sport" UEs, registration is first done with the teacher at the beginning of the course (from September 2nd), with the SUAPS registration form (available at the gymnasium and downloadable on suaps.uha.fr). Validation on the UE Libres website is then only done with the teacher's agreement.

(You have to work 50 hours for the year or risk losing points in UE sport)

If you are registered in an outside club, this number of hours is reduced, as well as if you participate in SUAPS activities.

Registration periods for the UE :

UE of S1 (or annual) : from 16 september 2024 (from 9 am) to 11 october 2024 (23:59 pm).

UE of S2 : from 6 january 2025 (from 9 am) to 24 january 2025 (23:59 pm).

Début des cours (hors UE sport) :

for the UE of S1 (and annual) : the week of 30 september 2024

for the UE of S2 : the week of 20 january 2025

The website : uelibres.uha.fr/

FORMATION AT UNIVERSITY

Within the UHA, there are a **variety of systems for each formation**. Indeed, with 2 IUTs, 2 engineering schools and 4 faculties, several formation frameworks coexist within our institution, and sometimes even within the different courses of the same component. To understand how your formation works, **makes sure to consult the M3Cs** (Modalités de Contrôle des Connaissances et des Compétences: Knowledge and Skills Assessment Procedures), which define the rules and the specific functioning of your formation.

There are 4 main types of framing that impact the scoring method, partial, compensation, etc. :

- **Terminal Control (CT)** : 1 exam called "partial" per subject which takes place during a week of midterms, with generally one week of revision.
- **Continuous Control (CC)** : number of evaluations proportional to the ECTS awarded per block (Competence or ECUE)
- **Continuous Controle + Terminal Control (CC+CT)** : Tests during the semester and a week of midterms at the end of each semester.
- **Integral Continuous Control (CCI)** : Same as the CC, but without retake, the "second chance" must be integrated into the continuous control.

A **ECTS** (*European Credit Transfer and Accumulation System*) is more or less a coefficient of a block (Competence or ECUE) within a course.

The retakes (=second session) allow you to retake tests in the subjects in which you are deferred if you have not validated your block in a semester.

- The latter are obligatory in the license degree for students in CC, CT and CC+CT.
- Even if there is no retake within the framework of the CCI, there must be a second chance in the license degree (different from the second session) via, for example, the removal of the worst grade, the recalculation of quotients, etc.
- Retakes are also present in engineering courses.

For the masters : If they are written in the model, they are mandatory, otherwise they are not.

PF for faculty courses where retakes take place, we have obtained the implementation of the max rule: you keep the best mark between your first session test (midterms, continuous assessment or continuous assessment + the midterm) and the retake grade.

Compensations: The principle of compensation is the fact of being able to validate by having grades below 10 but an average above 10. Here again there are several possibilities depending on your formation :

- No compensation, you have to validate each subject
- Block compensation : you can compensate within the same block. Let's imagine a block with 3 subjects or 3 skills you have "8", "8" and "14": you have an average of 10 on the block so you validate the block. But the compensation does not apply between the blocks, you have to have the average for each block.
- Full compensation: no limitation, if you have a 10 GPA you are valid
- Be careful about floor grades in certain subjects/blocks: if you have a grade below a floor grade, you are de facto postponed.
- The end-of-year jury, in addition to being able to award you points to validate your year, can break one of the non-compensatory grades if you have the average over the year.

In the compensation approach by competence, it is possible to move on to the following year without having validated all the skills (48/56 ECTS max) and to validate the competence via a subject that evaluates the same competence on a higher level.

FOR FURTHER INFORMATIONS :

FLASH THE QR CODE

CAMPUS PLAN, SOCIAL ASSISTANT APPOINTMENTS, CROUS&GO', JOINING THE CSTE
(AND MANY OTHER INFOS DURING THE YEAR)

THIS BOOKLET IS AVAILABLE IN DIFFERENT LANGUAGES
CHECK THEM BY SCANNING THE QR CODE BELOW OR ON OUR WEBSITE

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IF YOU DONT WANT TO MISS ANY IMPORTANT INFORMATION
ABOUT CLASSES, EXAMS AND THE STUDENT LIFE (CULTURE, EVENTS),

FOLLOW US ON SOCIAL MEDIA !

drawings by Amandine Jeker @kamueshi_art

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